

**PURPLE HOUSE CANCER SUPPORT COMPANY LIMITED BY GUARANTEE  
DIRECTORS' REPORT AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31<sup>ST</sup> DECEMBER 2016**

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FOR THE YEAR ENDED 31<sup>ST</sup> DECEMBER 2016**

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**TABLE OF CONTENTS**

General Information	2
Directors' Report	3 - 5
Auditors' Report	6 - 7
Income and Expenditure Account	8
Balance Sheet	9
Reconciliation of Funds	10
Notes to the Accounts	11 – 13
Cash Flow Statement	14
<u>Information not forming part of the Audited Financial Statements</u>	
Operating Statement	15
Information relating to Grants	16 - 18

**PURPLE HOUSE CANCER SUPPORT COMPANY LIMITED BY GUARANTEE  
DIRECTORS' REPORT AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31<sup>ST</sup> DECEMBER 2016**

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**COMPANY INFORMATION**

<b>DIRECTORS:</b>	Rosaleen Kilkenny Anne O'Neill Caroline Twamley (Resigned 5.01.17) Maureen O'Toole Carmel Robinson (Resigned 19.10.16) Stephanie Curran (Resigned 22.03.17) Margaret Crean Shay Hart Lizzy Kilkenny (Appointed 22.03.17) Nuala Murphy (Appointed 22.03.17)
<b>SECRETARY:</b>	Maureen O'Toole
<b>AUDITORS:</b>	FHM Accountants Registered Auditors Chartered Certified Accountants Suite 3, Market Court Main Street Bray, Co. Wicklow
<b>SOLICITORS:</b>	Kenny Sullivan Solicitors Market Court Bray Co. Wicklow
<b>BANKERS:</b>	Bank of Ireland Bray Co. Wicklow  Permanent TSB Bray Co. Wicklow
<b>REGISTERED OFFICE:</b>	Aubrey Court, Parnell Road, Bray Co. Wicklow
<b>COMPANY REGISTRATION NO:</b>	362730

**PURPLE HOUSE CANCER SUPPORT COMPANY LIMITED BY GUARANTEE  
DIRECTORS' REPORT AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31<sup>ST</sup> DECEMBER 2016**

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**REPORT OF THE DIRECTORS**

The Directors submit their Report and audited Financial Statements for the Year Ended 31<sup>st</sup> December 2016.

**1. Review of the Development of the Charity**

Purple House Cancer Support CLG is a registered charity in Ireland (number 12589). We provide cancer support services and facilities free of charge to people affected by cancer in Ireland. Our services are evidence-based and client led and we try where possible to respond to what our service users need.

Purple House Cancer Support CLG services not only serve the needs of the people living with cancer in the community, they also compliment the implementation of wider Government policy on social inclusion, health promotion and strategic cancer supports.

We receive approximately 23% of our funding from the HSE. The remaining three quarters comes from our own fundraising events and donations. We work in partnership with the HSE, the medical profession, the Irish Cancer Society and other relevant agencies. We are independently governed and operated. We are not funded by any national cancer organisations.

We are also an integrated part of the Primary Care System and regularly receive referrals from the Primary Care Teams in the community.

Since 2011, HSE funding has decreased and stagnated for Purple House Cancer Support CLG (previously Bray Cancer Support and Information centre) at a time when demand for our services is increasing in terms of service provision and geographic coverage. Over 40% of new clients in 2016 alone were from outside Wicklow. In addition, we have seen an increase of 33% for some core services such as our transport service. The current funding model is unsustainable and Purple House Cancer Support CLG faces a serious challenge to maintain current levels of services and supports and has no capacity to respond to emerging needs.

In order for Purple House Cancer Support CLG to survive and become sustainable into the future, we need to readdress the balance of funding. At present the funding breakdown is 77/23. Therefore, 77% of our current annual funding is made up from fundraising events and donations, and 23% from the HSE. For Purple House Cancer Support CLG to survive and become sustainable, we need 80% from the HSE and 20% fundraised by Purple House Cancer Support CLG. Investing in community based services means that less is spent on acute services and the services provided by Purple House Cancer Support CLG, offer value for money given the outcomes for people living with cancer in the community.

We comply with the Governance Code for community, voluntary and charitable organisations in Ireland. We confirm that a review of our organisation's compliance with the principles in the Code was conducted. This review was based on an assessment of our organisational practice against the recommended actions for each principle. The review sets out actions and completion dates for any issues that the assessment identifies need to be addressed.

**PURPLE HOUSE CANCER SUPPORT COMPANY LIMITED BY GUARANTEE**  
**DIRECTORS' REPORT AND FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31<sup>ST</sup> DECEMBER 2016**

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**2. Results for the Period and State of Affairs as at 31<sup>st</sup> December 2016.**

The Income & Expenditure Account and Balance Sheet for the period ended 31st December 2016 are set out on pages 8 & 9. The surplus for the period ended 31st December 2015 amounted to €19,416. As result the excess on the income and expenditure a/c carried forward was increased by €19,416.

**Principal Risks and Uncertainties**

The following gives an overview of Purple House Cancer Support CLG current income sources and the costs of providing services and meeting the growing demand for Purple House Cancer Support CLG services. It shows clearly the unsustainability and insecurity facing the service. The following figures illustrate the mismatch between income and expenditure for Purple House Cancer Support CLG. It shows clearly that Purple House Cancer Support CLG's over-dependence on fund-raising is not sustainable.

Overall income was €330,452. Of this, HSE funding accounts for €75,611 and fundraising accounts for €241,004. Other funding included smallgrants totalling €13,524.

Although Purple House Cancer Support CLG has seen an increase in donations, it believes there is an over reliance on fund raising. Combining this with an increase in demand for services presents serious challenges for Purple House Cancer Support CLG to meet ongoing needs of people living with cancer in the community.

The economic saving to Government from the provision of community-based supports means will be reversed if people, unable to access community supports, turn to acute services.

The costs of Purple House Cancer Support CLG providing vital community based services and supports in 2016 was €311,036. Over 77% of these costs are carried by fundraising in a very competitive market, which is not sustainable or secure. This curtails Purple House Cancer Support CLG's capacity to meet the needs of the increasing number of people affected by cancer living in the community. Thirty thousand people are diagnosed with cancer each year and this is due to rise to 40,000 by 2020. Purple House Cancer Support CLG need to be in a position to respond to this increase and support people's needs for community-based cancer support services.

**3. Dividends and Retention**

The Directors do not recommend the payment of a dividend.

**4. Important Events since the Period End**

There were no important events after the period end.

**5. Future Developments in the Charity**

No major changes are planned in the coming 12 months.

**6. Taxation Status**

Purple House Cancer Support CLG is exempt from Corporation Tax. This has been formally confirmed by notification from the taxation authorities.

**PURPLE HOUSE CANCER SUPPORT COMPANY LIMITED BY GUARANTEE**  
**DIRECTORS' REPORT AND FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31<sup>ST</sup> DECEMBER 2016**

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**7. Statement of Directors Responsibilities**

The directors are responsible for preparing the Directors' Report and the financial statements in accordance with Irish law and regulations.

Irish company law requires the directors to prepare financial statements giving a true and fair view of the state of affairs of the company and the surplus or deficit of the company for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with Irish Generally Accepted Accounting Practice (accounting standards issued by the Financial Reporting Council).

In preparing these financial statements, the directors are required to:

- Select suitable accounting policies and then apply them consistently
- Make judgements and estimates that are reasonable and prudent
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business

The directors are responsible for keeping proper books of account which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements have been properly prepared in accordance with the Companies Act 2014. They are also responsible for safeguarding

the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Accounting Records**

To ensure that adequate accounting records are kept in accordance with Sections 281 to 285 of the Companies Act, 2014, the directors have established appropriate books to adequately record the transactions of the company. The directors also ensure that the company retains the source documentation for these transactions. The accounting records are maintained at the company's office at Aubrey Court, Parnell Road, Bray, Co. Wicklow.

**8. Auditors**

The auditors, FHM Accountants, have indicated their willingness to continue in office in accordance with the provisions of Section 383(2) of the Companies Act, 2014.

On Behalf of the Directors:

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**Rosaleen Kilkenny**  
**Director**

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**Maureen O'Toole**  
**Director**

Date:

**PURPLE HOUSE CANCER SUPPORT COMPANY LIMITED BY GUARANTEE  
DIRECTORS' REPORT AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31<sup>ST</sup> DECEMBER 2016**

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**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF  
PURPLE HOUSE CANCER SUPPORT CLG**

We have audited the financial statements of Purple House Cancer Support CLG for the year ended 31st December 2016, which comprises the Income and Expenditure Account, the Balance Sheet, the Reconciliation of Funds, the Cash Flow Statement, the Accounting Policies and the related notes. The financial reporting framework that has been applied in their preparation is the Companies Act 2014 and accounting standards issued by the Financial Reporting Council.

**Respective responsibilities of directors and auditors**

As explained more fully in the Statement of Directors' Responsibilities, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view and otherwise comply with the Companies Act 2014. Our responsibility is to audit and express an opinion on the financial statements in accordance with Irish law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's (APB's) Ethical Standards for Auditors.

**Scope of the audit of the financial statements**

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the directors; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the directors report to identify material inconsistencies with the audited financial statements. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

**Opinion on financial statements**

In common with many organisations of similar size and nature, Purple House Cancer Support CLG derives a substantial proportion of its income from voluntary donations and fund raising and the operation of a charity shop which cannot be fully controlled until they are entered in the accounting records, and are therefore not susceptible to independent audit verification.

**PURPLE HOUSE CANCER SUPPORT COMPANY LIMITED BY GUARANTEE  
DIRECTORS' REPORT AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31<sup>ST</sup> DECEMBER 2016**

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**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF  
PURPLE HOUSE CANCER SUPPORT CLG**

Subject to the foregoing, in our opinion:

- The financial statements of Purple House Cancer Support CLG give a true and fair view in accordance with Generally Accepted Accounting Practice in Ireland of the state of the company's affairs as at 31<sup>st</sup> December 2016 and of its result for the year then ended.
- have been properly prepared in accordance with FRS 102 and in particular with the requirements of the Companies Act 2014.

**Matters on which we are required to report by the Companies Act 2014**

- We have obtained all the information and explanations which we consider necessary for the purposes of our audit.
- In our opinion the accounting records of the company were sufficient to permit the financial statements to be readily and properly audited.
- The financial statements are in agreement with the accounting records.
- In our opinion the information given in the Directors' Report is consistent with the financial statements.

**Matters on which we are required to report by exception**

We have nothing to report in respect of the provisions in the Companies Act 2014 which require us to report to you if, in our opinion the disclosures of directors' remuneration and transactions specified by law are not made.

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**David Howick F.C.C.A.**

For and behalf of  
FHM Accountants  
Statutory Auditors  
Market Court  
Main Street  
Bray  
Co. Wicklow

Date:



**PURPLE HOUSE CANCER SUPPORT COMPANY LIMITED BY GUARANTEE**  
**DIRECTORS' REPORT AND FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31<sup>ST</sup> DECEMBER 2016**

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**INCOME & EXPENDITURE ACCOUNT**  
**FOR THE YEAR ENDED 31<sup>ST</sup> DECEMBER 2016**

	NOTES	12 M/E 31/12/2016	12 M/E 31/12/2015
		€	€
Income		330,139	316,991
Interest Received		<u>313</u>	<u>199</u>
		330,452	317,190
Staff Costs	3	181,952	165,255
Depreciation		4,635	4,419
Other Overheads		<u>124,449</u>	<u>128,894</u>
		311,036	298,568
Surplus for the year	4	<u>19,416</u>	<u>18,622</u>

The company has no recognised gains or losses other than the results for the year. The results for the year have been calculated on the historical cost basis. The company's income and expenses all relate to continuing operations.

Approved by the board on

On behalf of the Directors

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**Rosaleen Kilkenny**  
Director

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**Maureen O'Toole**  
Director

**PURPLE HOUSE CANCER SUPPORT COMPANY LIMITED BY GUARANTEE**  
**DIRECTORS' REPORT AND FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31<sup>ST</sup> DECEMBER 2016**

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**BALANCE SHEET AS AT 31ST DECEMBER 2016**

	<u>NOTES</u>	<u>2016</u>	<u>2015</u>
		€	€
<b><u>Fixed Assets:</u></b>			
Tangible Assets	5	6,453	10,609
<b><u>Current Assets:</u></b>			
Debtors & Prepayments	6	8,921	6,882
Cash at Bank and on Hand		<u>464,042</u>	<u>441,546</u>
		472,963	448,428
Current Liabilities (Amount falling due within one year)	7	<u>(10,449)</u>	<u>(9,486)</u>
Net Current Assets		<u>462,514</u>	<u>438,942</u>
<b>Total Assets Less Current Liabilities</b>		<b><u>468,967</u></b>	<b><u>449,551</u></b>
<b><u>Financed By:</u></b>			
Surplus/(Deficit) for the period		19,416	18,622
Reserves carried forward		399,955	381,333
Property Fund		<u>49,596</u>	<u>49,596</u>
		<b><u>468,967</u></b>	<b><u>449,551</u></b>

Approved by the board on

On behalf of the Directors

\_\_\_\_\_  
**Rosaleen Kilkenny**  
**Director**

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**Maureen O'Toole**  
**Director**

**PURPLE HOUSE CANCER SUPPORT COMPANY LIMITED BY GUARANTEE**  
**DIRECTORS' REPORT AND FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31<sup>ST</sup> DECEMBER 2016**

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**RECONCILIATION OF FUNDS**

	<u>Retained</u> <u>Earnings</u>	<u>Property</u> <u>Fund</u>	<u>Total</u>
	€		€
<b>Taken over upon Incorporation</b>	381,333	49,596	430,929
<b>Surplus for the year</b>	<u>18,622</u>	<u>0</u>	<u>18,622</u>
<b>At 31 December 2015</b>	399,955	49,596	449,551
<b>Movement for the year</b>	<u>19,416</u>	<u>0</u>	<u>19,416</u>
<b>At 31 December 2016</b>	<u>419,371</u>	<u>49,596</u>	<u>468,967</u>

**PURPLE HOUSE CANCER SUPPORT COMPANY LIMITED BY GUARANTEE  
DIRECTORS' REPORT AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31<sup>ST</sup> DECEMBER 2016**

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**NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31<sup>ST</sup> DECEMBER 2016**

**1. GENERAL INFORMATION**

Purple House Cancer Support CLG is a company limited by guarantee incorporated in the Republic of Ireland.

**2. ACCOUNTING POLICIES**

**Statement of compliance**

The financial statements of the company for the year ended 31 December 2016 have been prepared on the going concern basis and in accordance with generally accepted accounting principles in Ireland and Irish statute comprising the Companies Act 2014 and in accordance with the Financial Reporting Standard applicable in the United Kingdom and the Republic of Ireland (FRS 102) issued by the Financial Reporting Council.

**Basis of preparation**

The financial statements have been prepared under the historical cost convention. Historical cost is generally based on the fair value of the consideration given in exchange for assets. The following accounting policies have been applied consistently in dealing with items which are considered material in relation to the company's financial statements.

**Income from Government Grants towards Fixed Assets**

Income from these Government Grants is credited to the Income and Expenditure Account by instalments over the expected useful economic life of the assets on a basis consistent with the depreciation policy.

**Pension**

The pension cost charge represents contributions payable by the company to the fund and amounted to €1,800 (2015 – €2,600) in the current period.

**Fixed Assets and Depreciation**

The fixed assets are stated at cost and provision is made for depreciation at rates calculated to write off the cost less estimated residual value of each asset over its expected useful economic life as follows:

Furniture & Fittings	- 20% reducing balance
Computer Equipment	- 33.3% Straight Line
Motor Vehicles	- 20% Straight Line

**Foreign Currencies**

The accounts are expressed in Euro (€).

**PURPLE HOUSE CANCER SUPPORT COMPANY LIMITED BY GUARANTEE**  
**DIRECTORS' REPORT AND FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31<sup>ST</sup> DECEMBER 2016**

**NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31<sup>ST</sup> DECEMBER 2016**

**3. EMPLOYEES AND REMUNERATION**

The average number of persons employed by the Company during the period was 9. (2015-8).

	<u>12 M/E</u> <u>31/12/16</u>	<u>12 M/E</u> <u>31/12/15</u>
The Staff costs were comprised of:	€	€
Gross Salaries	163,944	147,852
Employer Pension Contributions	1,800	2,600
Employer Social Welfare Costs	<u>16,208</u>	<u>14,803</u>
	<b><u>181,952</u></b>	<b><u>165,255</u></b>

**4. SURPLUS ON ACTIVITIES**

The surplus on activities is stated after charging:

	<u>12 M/E</u> <u>31/12/16</u>	<u>12 M/E</u> <u>31/12/15</u>
	€	€
Auditors Fees	<u>3,850</u>	<u>3,850</u>

**5. TANGIBLE FIXED ASSETS**

	<u>TOTAL</u>	<u>FURNITURE AND FITTINGS</u>	<u>COMPUTER EQUIPMENT</u>	<u>MOTOR VEHICLES</u>
	€	€	€	€
<b><u>Cost</u></b>				
At 1 <sup>st</sup> January 2016	70,543	39,974	14,069	16,500
Additions during period	<u>478</u>	-	<u>478</u>	<u>0</u>
At 31 <sup>st</sup> December 2016	71,021	39,974	14,547	16,500
<b><u>Depreciation</u></b>				
At 1 <sup>st</sup> January 2016	59,933	36,431	13,602	9,900
Charge for period	<u>4,635</u>	<u>708</u>	<u>627</u>	<u>3,300</u>
At 31 <sup>st</sup> December 2016	64,568	37,139	14,229	13,200
<b><u>Net Book Value</u></b>				
At 31 <sup>st</sup> December 2016	<b><u>6,453</u></b>	<b><u>2,835</u></b>	<b><u>318</u></b>	<b><u>3,300</u></b>
At 31 <sup>st</sup> December 2015	<b><u>10,610</u></b>	<b><u>3,543</u></b>	<b><u>467</u></b>	<b><u>6,600</u></b>

**6. DEBTORS & PREPAYMENTS**

	<u>2016</u>	<u>2015</u>
	€	€
Prepayments	<b><u>8,921</u></b>	<b><u>6,882</u></b>

**PURPLE HOUSE CANCER SUPPORT COMPANY LIMITED BY GUARANTEE  
DIRECTORS' REPORT AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31<sup>ST</sup> DECEMBER 2016**

---

**NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31<sup>ST</sup> DECEMBER 2016**

**7. CREDITORS**

	<u>2016</u>	<u>2015</u>
Amount falling due within one period	€	€
Accruals	6,929	6,296
Paye/Prsi	<u>3,520</u>	<u>3,190</u>
	<b><u>10,449</u></b>	<b><u>9,486</u></b>

**8. BANK ACCOUNTS**

The activities of the company were previously carried on by an unincorporated entity. The name of some bank accounts have not been changed to the company name but are used by the company and are included in the company accounts. The directors have requested the bank to make the necessary amendments. There were 2 such accounts at 31.12.16 with a combined balance of €57,978.

**9. STATUS**

Purple House Cancer Support CLG is a company limited by guarantee and not having a share capital. Every member of the company undertakes to contribute to the assets of the company in the event of its being wound up while they are members or within one year thereafter for the payment of the debts and liabilities of the company contracted before they ceased to be members and the costs, charges and expenses of winding up and for the adjustment of the rights of the contributors among themselves such amount as may be required, not exceeding €1.

**10. GOING CONCERN**

The directors are of the belief that income received in the coming year will be sufficient to sustain the company for that year.

**11. FINANCIAL STATEMENTS DISCLOSURE**

The directors have availed of the provisions of Section 291(5) of the Companies Act 2014 to use a format for the financial statements that better describes that activities of a company not trading for a profit. The main change is that the title “profit and loss” has been replaced with the title “income and expenditure”, along with consequential changes in descriptions of certain items to be consistent with descriptions appropriate to the not – for – profit sector.

**12. APPROVAL OF FINANCIAL STATEMENTS**

The Financial Statements were approved by the Directors on

**PURPLE HOUSE CANCER SUPPORT COMPANY LIMITED BY GUARANTEE**  
**DIRECTORS' REPORT AND FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31<sup>ST</sup> DECEMBER 2016**

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**CASH FLOW STATEMENT**  
**AS AT 31<sup>ST</sup> DECEMBER 2016**

	<u>12 M/E</u> <u>31/12/2016</u>	<u>12 M/E</u> <u>31/12/2015</u>
	€	€
Net surplus for the year	19,416	18,622
Depreciation Charges	<u>4,635</u>	<u>4,419</u>
	24,051	23,041
Increase in Fixed Assets	(479)	(1,550)
Increase in Prepayments	(2,039)	(3,361)
Increase in Creditors	<u>963</u>	<u>(3,826)</u>
	(1,555)	(8,737)
Cash Surplus/(Deficit) from operations	22,496	14,304
Balance as at 01/01/2016	<u>441,546</u>	<u>427,242</u>
<b>Balance as at 31/12/2016</b>	<b><u>464,042</u></b>	<b><u>441,546</u></b>

**PURPLE HOUSE CANCER SUPPORT COMPANY LIMITED BY GUARANTEE**  
**DIRECTORS' REPORT AND FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31<sup>ST</sup> DECEMBER 2016**

**SUPPLEMENTARY INFORMATION NOT FORMING PART OF THE**  
**FINANCIAL STATEMENTS**  
**OPERATING STATEMENT**  
**FOR THE YEAR ENDED 31<sup>ST</sup> DECEMBER 2016**

	<u>12 M/E</u> <u>31/12/16</u> €	<u>12 M/E</u> <u>31/12/15</u> €
<b><u>Income</u></b>		
Donations and Fund Raising	241,004	226,060
HSE Grant	75,611	75,611
Tusla Grant	6,500	6,500
Wicklow County Council Grant	1,000	1,000
Dun Laoghaire Rathdown County Council Grant	880	-
Lottery Grant	5,144	5,000
Dublin Bus Grant	-	1,000
Hospital Saturday Fund Grant	-	1,820
Interest Received	<u>313</u>	<u>199</u>
	330,452	317,190
<b><u>Expenditure</u></b>		
Staff Cost (relates to 9 staff)	180,152	162,655
Staff Pension	1,800	2,600
Training and Computer Costs	1,260	1,234
Rent & Rates	39,890	30,740
Light & Heat	1,903	2,212
Insurance	2,348	2,193
Telephone and postage	4,782	5,752
Printing and stationery	6,046	3,667
Audit and Accountancy Fees	7,028	6,495
Professional fees	1,088	528
Advertising	306	1,823
Bank charges	978	800
Fund-raising expenses (Incurred generating income essential to survival of the Centre)	18,682	33,059
Shop repairs and maintenance	977	1,466
Shop costs	1,953	2,600
Subscriptions	-	150
Repairs and maintenance	2,665	447
Clients social, respite and therapeutic expenses	26,098	19,837
Transportation expenses	1,300	1,679
Care provision for our clients	4,976	12,599
Sundries	650	593
Clients food and refreshment facilities	1,371	859
Cleaning costs	148	161
Depreciation	<u>4,635</u>	<u>4,419</u>
	311,036	298,568
Surplus /(Deficit) for the year	<b><u>19,416</u></b>	<b><u>18,622</u></b>



**PURPLE HOUSE CANCER SUPPORT COMPANY LIMITED BY GUARANTEE  
DIRECTORS' REPORT AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31<sup>ST</sup> DECEMBER 2016**

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**SUPPLEMENTARY INFORMATION NOT FORMING PART OF THE  
FINANCIAL STATEMENTS**

Included within the financial statements are the following figures relating to Grants

**GRANTS**

- Name of Grantor: H.S.E. – East Coast Area  
Name of Grant: H.S.E. Grant

Purpose of Grant:

- To provide cancer support services and facilities to people affected by cancer in the Dublin, Wicklow and Leinster area.

Amount of Total Grant awarded €75,611

Term of the Total Grant awarded Annually

Amount of Grant taken to income in 2016 €75,611

Capital Grants -

Restrictions:

The use of the Grant is restricted as above.

- Name of Grantor: TUSLA (Child & family Agency  
Name of Grant: Marriage, Child and Bereavement Counselling Services

Purpose of Grant:

- Support for families suffering from cancer.
- Bereavement counselling and support.

Amount of Total Grant awarded €6,500

Term of the Total Grant awarded Annually (January – December)

Amount of Grant taken to income in 2016 €6,500

Capital Grants -

Restrictions:

The use of the Grant is restricted for the above.

**PURPLE HOUSE CANCER SUPPORT COMPANY LIMITED BY GUARANTEE**  
**DIRECTORS' REPORT AND FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31<sup>ST</sup> DECEMBER 2016**

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**SUPPLEMENTARY INFORMATION NOT FORMING PART OF THE**  
**FINANCIAL STATEMENTS**

Included within the financial statements are the following figures relating to Grants

**GRANTS**

- Name of Grantor: Wicklow County Council  
Name of Grant: Community Awards Grant

Purpose of Grant:

- To provide cancer support services and facilities to people affected by cancer in the Dublin, Wicklow and Leinster area.

Amount of Total Grant awarded €1,000

Term of the Total Grant awarded Annually (January – December)

Amount of Grant taken to income in 2016 €1,000

Capital Grants -

Restrictions:

The use of the Grant is restricted as above.

- Name of Grantor: H.S.E Dublin Mid Leinster  
Name of Grant: Lottery Grant

Purpose of Grant:

- To send ill and vulnerable people to Lourdes
- To arrange a series of social outings for cancer patients and their families
- To provide home support for families when a loved one is ill
- To transport cancer patients to hospitals and clinics

Amount of Total Grant awarded €5,144

Term of the Total Grant awarded Annually (August – September)

Amount of Grant taken to income in 2016 €5,144

Capital Grants -

Restrictions:

The use of the Grant is restricted for the above.

**PURPLE HOUSE CANCER SUPPORT COMPANY LIMITED BY GUARANTEE  
DIRECTORS' REPORT AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31<sup>ST</sup> DECEMBER 2016**

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**SUPPLEMENTARY INFORMATION NOT FORMING PART OF THE  
FINANCIAL STATEMENTS**

Included within the financial statements are the following figures relating to Grants

**GRANTS**

- Name of Grantor: Dun Laoghaire Rathdown County Council  
Name of Grant: Minor Equipment Grant

Purpose of Grant:

- To purchase office promotional materials for the centre.

Amount of Total Grant awarded	€880
Term of the Total Grant awarded	1 year
Amount of Grant taken to income in 2016	€880
Capital Grants	-

**Restrictions:**

The use of the Grant is restricted as above.

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